

BOYD COUNTY DETENTION CENTER

REQUEST TO MARRY INMATE

Form available at boydcountyjail.com > Inmate Services > Inmate Marriage

IMPORTANT: A valid marriage license must be obtained before this request can be processed or approved. Marriage ceremonies are normally conducted on Tuesdays only, between 8:30 a.m. and 3:30 p.m., excluding holidays. Exceptions may be authorized only by the Boyd County Jailer on a case-by-case basis.

SECTION 1 - PERSON REQUESTING MARRIAGE

Full Legal Name: _____

Date of Birth: _____

Address: _____

City / State / ZIP: _____

Phone Number: _____

Email Address: _____

Relationship to Inmate (if applicable): _____

SECTION 2 - INMATE INFORMATION

Inmate Full Legal Name: _____

Inmate ID / Booking Number (if known): _____

Inmate Date of Birth (if known): _____

SECTION 3 - MARRIAGE LICENSE

Have you already obtained a valid marriage license from the County Clerk? ☐ Yes ☐ No

If No: A marriage license must be obtained before this request will be processed or approved.

County Clerk / County Issuing License: _____

Marriage License Number (if available): _____

Date License Issued: _____

Marriage License Signature Process: Once the license is obtained, it may be brought to the Boyd County Detention Center Monday through Friday, 8:30 a.m. to 3:30 p.m., excluding holidays, so arrangements can be made for the inmate to complete any required signature.

WARDEN/JAILER AFFIDAVITS: Some County Clerks may provide a Warden/Jailer Affidavit or similar form. The Boyd County Detention Center and Boyd County Jailer will not complete an affidavit that requires the Jailer to swear or attest to personal information, facts, or circumstances that are not within the Jailer's personal knowledge or contained within information available to the Detention Center. Contact the issuing County Clerk regarding any alternative documentation or procedure.

SECTION 4 - CEREMONY INFORMATION

Name of Person Performing Ceremony: _____

Organization / Church / Agency (if applicable): _____

Phone Number: _____

Email Address: _____

The person performing the ceremony must be legally authorized to perform marriages in the Commonwealth of Kentucky. The Detention Center may request a copy of the officiant's license, credentials, or other proof of authority.

Are you requesting one witness in addition to the person performing the ceremony? ☐ Yes ☐ No

Witness Full Legal Name (if requested): _____

Requested Tuesday Ceremony Date: _____ **Requested Time:** _____

SECTION 5 - APPLICANT ACKNOWLEDGMENTS

- ☐ I understand that marriage ceremonies are normally permitted on Tuesdays only, between 8:30 a.m. and 3:30 p.m., excluding holidays. Only the Boyd County Jailer may approve an exception, and exceptions are considered on a case-by-case basis.
- ☐ I understand that submitting this form does not guarantee approval or scheduling of a marriage ceremony.
- ☐ I understand that all persons entering the Boyd County Detention Center are subject to search and security screening and must follow all instructions given by Detention Center staff.
- ☐ I understand that appropriate clothing is required. Revealing, transparent, excessively tight, offensive, gang-related, or otherwise inappropriate clothing may result in denial of entry.
- ☐ I understand that a Boyd County Detention Center deputy will be present during the ceremony and that physical contact with the inmate will be limited to a brief moment of appropriate contact at the direction of the supervising deputy.
- ☐ I understand that the ceremony may be delayed, rescheduled, denied, cancelled, or terminated at any time due to security concerns, facility operations, staffing, the inmate's status or behavior, participant behavior, failure to follow instructions, or other safety or operational concerns.
- ☐ I understand that the requesting parties are responsible for obtaining a valid marriage license and satisfying all legal requirements of the issuing County Clerk.

SECTION 6 - APPLICANT CERTIFICATION

I certify that the information provided on this form is true and complete to the best of my knowledge. I understand that providing false or misleading information may result in denial or cancellation of the marriage request.

Applicant Signature: _____

Printed Name: _____

Date: _____

SUBMISSION INSTRUCTIONS

Email: info@boydcountyjail.com

In Person: Completed forms may be dropped off at the Boyd County Detention Center during regular business hours.

Online Form Location: boydcountyjail.com > Inmate Services > Inmate Marriage

FOR DETENTION CENTER USE ONLY

Date Request Received:

Marriage License Verified: ☐ Yes ☐ No

Witness Approved: ☐ Yes ☐ No ☐ N/A

Approved Ceremony Date / Time:

Tuesday Exception Requested: ☐ Yes ☐ No

Ceremony Completed: ☐ Yes ☐ No

Received By:

Officiant Credentials Verified: ☐ Yes ☐ No

Ceremony Approved: ☐ Yes ☐ No

Deputy Assigned:

Jailer Approval: ☐ Approved ☐ Denied ☐ N/A

Notes: _____